Interview Schedule with Questions

Opening

1. Establish Rapport:
2. Purpose of Interview:
3. Motivation:
4. Timeline:

Body

1. Position/Career Goals:
   a.
   b.
   c.
   d.

2. Employment History:
   a.
   b.
   c.
   d.
3. Position-Specific Questions:
   
a.

b.

c.

d.

Closing

1. Work Schedule:

2. Salary:

3. Candidate Questions:

Additional Notes:

Click here to learn how AllyO can help you automate your interview scheduling